

PEC LIMITED
(PERSONNEL DIVISION)

Date: 17.03.2021

CIRCULAR NO. – 06 /2021

Subject: Reimbursement of medical expenses to regular/ retired employees under PEC Medical Scheme -submission of requisite documents thereof reg.

All beneficiaries are advised to submit the bills of Doctors/Chemists for reimbursement of medical expenses within the stipulated period, as under, failing which bills will not be processed for reimbursement :-

- (i) **Retired employees : as per policy**
- (ii) **Regular employees : as per policy**

However, bills in respect of a financial year 2020-21 (year ending on 31.03.2021) should be submitted latest by **10th April, 2021** for reimbursement so that income tax, if any, can be deducted and deposited by Finance Division, as per Income Tax Act subject to the condition of the ceiling.

2.0 This issues with the approval of the Competent Authority.


(T. Pradeep)
Manager

DISTRIBUTION:

All regular employees

All retired employees.