

PERSONNEL DIVISION

Date: 8th April 2019

CIRCULAR NO.11/2019

Sub: **Reimbursement of medical expenses to regular/retired employees under PEC Medical Scheme – submission of requisite documents thereof req.**

All beneficiaries are advised to submit the bills of Doctors/Chemists for reimbursement of medical expenses within the stipulated period, as under, failing which bills will not be processed for reimbursement:

- (i) **Retired employees** : within six months of the date of bills
- (ii) **Regular employees**: within three months of the date of bills.

However, bills in respect of financial year 2018-19 should be submitted latest by 15th April 2019 for reimbursement so that income tax, if any, can be deducted and deposited by 30th April, 2019 as per Income Tax Act subject to the condition of the ceiling.

2.0 This issues with the approval of the Competent Authority.


(RAVI P. RAMZAI)
CHIEF MANAGER

DISTRIBUTION

- **All regular employees**
- **PEC's website for All retired employees**