

PEC LIMITED, NEW DELHI

(MEDICAL DIVISION)

14th November 2018

CIRCULAR NO. 01 /2018

It has been observed that the retired employees are submitting their affidavits as per their convenience (any time during the financial year) whereas as per PEC's Medical Policy for Retired Employees page 5 point 4.3 (V) "The retired employees shall furnish undertaking in approved proforma (claim form), affidavit and Form-16 (Income Tax Return)/Service Tax Return every year in the Month of April and that he/she is eligible for medical facility."

Management has taken a serious note of the above lapse. Accordingly the retired employees are, therefore, advised to submit their affidavits in time, every year in the month of April, as per Medical Policy for Retired Employees otherwise their claim pertains to period prior to submission of affidavit will not be entertained.

All retired employees are required to furnish Affidavit in the month of April every year.



(NISHI SAREEN)
SENIOR MANAGER

DISTRIBUTION:

1. PEC Ltd. Official website
2. All Retired Employees – for information, please visit PEC Ltd. Official website