



PEC LIMITED
(A Govt. of India Enterprise)
15, Barakambha Road, New Delhi-110001

INVITES

EXPRESSION OF INTEREST (EOI)

PEC/HQ/EOI/LED/2017-2018 Dated 12/09/2017

For Empanelment of implementing LED Lighting projects.

ABOUT US

PEC Limited (PEC), a Government of India Enterprise, was incorporated in April, 1971 in New Delhi, India, Under Ministry of Commerce and Industry having registered office at 15, Barakhambha Road, New Delhi -110 001 is a premier international trading organization of India with experience of handling international and domestic business for over four decades and has been handling import, export & domestic business of various kinds of products and Products/engineering products and also turnkey projects .

PEC hereby invites **Expression of Interest** from domestic prospective manufacturers/supplier and project execution companies for Implementing/ installation of LED lighting projects in different States / Union Territories of India.

The specifications with respect to the above Products will be communicated at the time of floating specific enquiry to the empanelled suppliers. The empanelled manufacturers and implementing associate shall work as back up suppliers of PEC.

2. PRE-QUALIFICATION CRITERIA FOR PROSPECTIVE SUPPLIERS

The detailed eligibility criteria are described in the following points and the interested parties meeting all the conditions only need to apply.

- a) The Applicant should be registered and incorporated in India as per Companies Act, 1956 / Companies Act, 2013 / Limited Liability Partnership Act, 2008.
- b) The Applicant should be a manufacturer of one of the item used for LED projects and should also be a project integrator of above mentioned products, wherever applicable.
- c) The Applicant should be registered with GSTIN number should have PAN Card in the name of its company.
- d) The Applicant shall have experience for setting up LED Lighting project in India during any one of the last three financial years directly or through PSUs, State/Govt. Agencies. As a proof of implementation, the applicant shall furnish the list of buyers along with certified copies of purchase orders and true copies of performance certificates specifying quantity from end users in support of their credentials.

- e) The Applicant should be a profit making concern for last three years i.e. 2016-17, 2015-16 & 2014-15 with turnover of minimum Rs. 1 Crore.

3. EVALUATION OF APPLICANTS

PEC shall evaluate the parties based on criteria's as per Clause 2 such as financial strength, manufacturing capacity, Quality certifications, etc submitted by the applicants based on internal process of PEC. **Associates' manufacturing major equipment's used in setting up LED lighting projects will be considered for empanelment.** PEC may categorize the empanelled suppliers based on the extent of participants, capacity and capability of the vendors.

4. SCOPE OF WORK:

- a) The selected applicants will form part of PEC's Standing Panel which will act as back up suppliers for PEC, from amongst which PEC expects to regularly execute contracts of supply & installation. The suppliers will be required to strictly adhere to contractual product specifications and delivery parameters.
- b) The Empanelled supplier shall accept all terms and conditions of the contract with PEC's Associate buyer/customer/tendering Authority on back to back basis and deliver the Products and services in the manner required without any financial involvement on the part of PEC.
- c) Wherever, PEC secured Order from Buyer, based on specifications and requirement of the PEC's buyer/customer or tendering authority, PEC shall invite limited tenders from amongst the empanelled suppliers.
- d) Wherever, Order is placed on PEC on the basis of empanelled supplier's initiative, PEC will place its Purchase Order on that respective empanelled supplier. In this case empanelled supplier will be responsible for price competitiveness, quality, quantity and other terms & conditions of the Order.
- e) PEC would quote the rates to buyer(s)/Customers on the basis of rates offered by the Supplier to PEC after adding a Trading Margin of PEC. The amount of trading margin would be decided by PEC at their sole discretion and the same shall not be contested by the supplier.
- f) The basic terms of order received by PEC from Customer shall mutatis-mutandis apply in the back-to-back contract to be finalized between PEC and the Supplier. The terms offered in the tender shall be binding on the empanelled supplier.
- g) The Empanelled Supplier (Associate Supplier) shall furnish EMD/Bank Guarantees, as required, to PEC and shall also bear the expenses/bank charges, if any, incurred by PEC in this regard.
- h) Payment to supplier shall be released only after receipt of same from the final buyer/end-user/tendering authority.
- i) The empanelled supplier shall undertake to abide by the statutory requirements and guidelines of the Indian Government/State Government from time to time.
- a) The successful applicant shall submit security deposit/bank guarantee as and when required when he will participate/work in association with PEC Ltd., for specific business/enquiries/tenders, after empanelment.

5. TERMS & CONDITIONS:

- a) The applicant should not have been debarred/ blacklisted/ banned from doing business and participating in tenders by any Government (Centre or State) / local bodies /Autonomous bodies /

PSUs for supply of Products mentioned at clause (1) above in India or abroad on the date of EOI. In case of submission of false declaration (found at any stage), such supplier shall be disqualified and its registration stands cancelled with immediate effect.

- b) The Applicant may also be asked to furnish additional information /confirmation in connection with verification of the documents submitted by the Applicant, if deemed necessary, at the sole discretion of PEC.
- c) The Empanelled supplier shall ensure compliance of all the Government regulations, policies, guidelines, orders, conventions etc., in force related to any or all of the activities covered in the contract for supply including transport, delivery, setting up of project, quality standards, technical standards etc.
- d) The supplier shall give a declaration that the supplier and/or any of its Members of Board of Directors and/or its promoters do not have any cross-holding/shareholding directly and/or indirectly in any manner whatsoever in the other provisionally selected suppliers for empanelment.
- e) The validity of this Standing Panel would be for one year from the date of confirmation by PEC. PEC shall have sole discretion to extend the validity of this standing panel for further one year depending upon the performance. Validity of empanelment can also be terminated by PEC at its sole discretion.
- f) All documents submitted in response to this “EOI” shall become the property of PEC upon submission.
- g) Applicant(s) having same address or contact details would be rejected.
- h) Where the Applicant believes that information provided in response to this EOI is, or should be kept confidential; or disclosure of this information would unreasonably affect the applicant’s business affairs, notice is to be given at the time of delivery of the information or documents by clearly marking such information ‘confidential’. In so far as is practicable, PEC will give effect to the Applicant’s stated wishes, and requests for access to such information will be determined under provisions of RTI Act-2005.
- i) PEC is not bound contractually or in any other way to any Applicant to this EOI. PEC is not liable for any costs or compensation in relation to this EOI by the Applicants if PEC terminates, varies, or suspends the EOI process or takes any other action permitted under this EOI, including consideration of concepts proposed in future developments. The EOI request is not the subject of any process, contract or any contractual obligations between PEC and supplier or potential supplier.
- j) PEC reserves the right to accept or reject any offer of EOI without assigning any reasons whatsoever. The decision of PEC in this regard shall be final and binding on all participating suppliers.
- k) Empanelment of suppliers by PEC does not entail any commitment from PEC to enter into contracts during the validity of empanelment. PEC reserves its right to abandon any part or whole of process without prior notice to prospective bidders.
- l) Prospective Supplier who qualifies as empanelled suppliers to PEC would be notified after the evaluation process of empanelment is complete. The same will be published in PEC’s website.
- m) The applicant shall keep PEC and its Directors, officers, etc indemnified and harmless at all times against any losses, claims, liabilities, proceedings, damages etc. from the PEC’s Associate buyers/customers/tendering authorities or otherwise arising out of indented transactions or in connection with any of the terms and conditions of this EOI & subsequent agreements, if any.
- n) The enquires for supply of above Products will be floated to the empanelled suppliers with PEC who are eligible on the date of floating the enquiry. Similarly, empanelled suppliers may also approach PEC for submitting offers/participate in tenders on their behalf. Entire responsibility for successful

execution of Order, release of payment/Performance Guarantee from buyer will be of empanelled suppliers.

- h) The above terms and conditions shall have to be considered by the Applicant in totality and the pre-qualification bid containing incomplete documents & not complying with the above conditions shall be summarily rejected.

6. DOCUMENTS REQUIRED:

The interested applicant shall submit the following information/documents, duly punched in a solid office file, **in seriatim with cover page index** as per the format(s) attached herewith along with their detailed proposal in a sealed envelope (with EOI number & date written on it) with **each page of the document numbered, stamped and initialled.**

1. Cover page Index showing documents attached/enclosed with corresponding page number.
2. Supplier EOI Form as per Annexure-I.
3. A **non-refundable** fee of Rs. 11,800/- (Rupees Eleven Thousand Eight Hundred Only) (inclusive of GST) towards processing charges, in the form of a demand draft favouring "PEC Limited." payable at New Delhi must be submitted along with the EOI application. MSME's are exempted from the said fees. MSME certificate from competent Govt. Authority should be provided in such cases. **No exemption shall be granted in this regard for others.**
4. The applicant shall submit a satisfactory Credit Rating Report valid as on the date of submission of EOI from credit rating agency.
5. Affidavit to the effect that the applicant has not been black listed by Govt. agencies/ Local Bodies/Autonomous bodies/CPSUs/PEC as on date as per annexure-II
6. Documentary evidence (project completion certificate and work order) for setting up LED lighting project during the last 3 financial years should be attached.
7. Audited Balance Sheet and Profit & Loss Statement of the Company for the last 3 financial years i.e. 2016-17, 2015-16 & 2014-2015.
8. Copy of the income tax return filed in the last 3 financial years.
9. Copy of Registration certificate from competent Govt. Authority.
10. Copy of Memorandum and Articles of Association of Company, if applicable.
11. List of the directors, partners along with Copies of Identity proof self-attested and passport sized photographs of the respective Directors/Partners/Proprietors.
12. Board Resolution/ Letter from partners authorizing all or any one of the Director/Partners to sign the documents.
13. Signature of Partners/Directors duly attested by the bank.
14. Documentary proof as indicated in eligibility criteria as per clause 2 (d) above. The supplier shall clearly mention monthly production/supply capacity of the Products and services for which the application is being made in space provided in supplier EOI form.
15. Copy of PAN, GST Number Certificate (for all states wherever registered alongwith registered addresses), Trade License or equivalent and ISO certificate.
16. Complete signed copy of EOI as a token of acceptance of all the terms & conditions.

7. SUBMISSION OF EOI DOCUMENTS

- a) Prospective Supplier may download EOI Application document from our website www.peclimited.com under section "Tenders", or can also obtain a copy of same from Corporate Office/Branch offices during office hours on any working day.
- b) No press advertisement shall be issued for the updation /Corrigendum/Addendum. Prospective bidders are therefore advised to regularly visit above mentioned website mentioned at 7(a) to update themselves.
- c) Next phases of empanelment will be repeated and interested parties may visit our website regularly, for next empanelment notifications, addendums etc.

- d) **Place of submission of EOI documents:** The EOI application document can be submitted in person at our Head Office in Delhi. The cover should also be super-scribed with the EOI No. & date as mentioned above. The empanelment documents can also be sent by post/courier and should reach PEC's office (PEC LIMITED, 'Hansalaya" , 14th Floor15-Barakhamba Raod, New Delhi-110001) before due date & time.
- e) **Date for submission of Application along with documents:** Application for empanelment along with documents shall be submitted by 16/10/2017 at 17.00 hrs.
- f) Applications received in Fax or E-mail will not be entertained.

Details of the Contact Person for offer submission and clarification:

- Shri. M.K.Bainiwal (Chief General Manager)
Email: bainiwal@peclimited.com
Tel. No. 011-23313445
- Shri. Ankur Periwal (Deputy Marketing Manager)
Email: ankur.periwal@peclimited.com
Tel. No. 011- 23463239

8. PROCESSING FEE:

- a. EOI application shall be accompanied with an processing fee of Rs. 11,800/- (inclusive of GST) by way of demand draft drawn on any one of the Nationalised Banks / Scheduled Banks, payable at Delhi or pay order in favour of PEC Limited, Delhi.
- b. Funds transferred on or before the closing date & time through RTGS/NEFT/Bank Transfer, to PEC's Bank account shall also be accepted as Earnest Money Deposit. Bank Account details are as under:-
- Beneficiary's Name : PEC LIMITED
 - Name and Address of Bank : State Bank of India,
 - CAG Branch, Jawahar Vyapar Bhavan 1, Tolstoy Marg, New Delhi-110001
 - Account Number : 10813608603
 - IFS Code : SBIN0009996
 - GSTIN: 07AAACT0101G1Z3

Funds transferred through RTGS/NEFT/Bank Transfer should be credited in PEC's Bank account before closing date & time.

*MSME's are exempted from the above processing fees.

9. DISCLAIMER

The issue of this document does not in any way commit or otherwise obliges PEC to proceed ahead with all or any part of a pre-qualification empanelment process.

PEC may, at its absolute discretion, shortlist, accept, disqualify, elect to abandon, reject any part or whole of the process without giving prior notice to the Proponents or potential Proponents. PEC reserves the right to cancel the EOI in totality without assigning any reason at any point of time. All information contained in this EOI is issued bonafide.

This EOI is only for preparation and maintenance of database. PEC is in no way bound to limit its business enquiry/circulars to empanelled supplier(s) only.

- 10. The applicants hereto agree that the Honourable courts and tribunals at Delhi shall have the exclusive jurisdiction to settle any or all disputes which may arise out of or in connection with this EOI and shall be decided in accordance with laws of India.**

**COVER PAGE INDEX SHOWING DOCUMENTS ATTACHED/ENCLOSED WITH
CORRESPONDING PAGE NUMBER**

SR. NO.	PARTICULARS/DOCUMENTS	PAGE NUMBER(S)
1	Supplier EOI Form as per Annexure-I.	
2	Documentary evidence of having submitted /deposited the earnest money or MSME certificate from competent Govt. Authority.	
3	The applicant shall submit a Credit Rating Report valid as on the date of submission of EOI from credit rating agency.	
4	Affidavit to the effect that the applicant has not been black listed by Govt. agencies/ Local bodies/Autonomous bodies/CPSUs/PEC as on date as per annexure-II & undertaking as per clause 2(g) of annexure -III.	
5	Audited Balance Sheet and Profit & Loss Statement of the Company for the last 3 financial years i.e. 2016-17, 2015-16 & 2014-2015.	
6	Copy of the income tax return filed in the last 3 financial years.	
7	Copy of Registration certificate from competent Govt. Authority.	
8	Copy of Memorandum and Articles of Association of Company, if applicable.	
9	List of the directors, partners along with Copies of self-attested Identity proof and passport sized photographs of the respective Directors/Partners.	
10	Board Resolution/ Letter from partners authorizing all or any one of the Director/Partners to sign the documents.	
11	Signature of Partners/Directors duly attested by the bank.	
12	Documentary proof as indicated in eligibility criteria as per clause 2 (d) above. The supplier shall clearly mention monthly production/supply capacity of the Products and services for which the application is being made in space provided in supplier EOI form.	
13	Copy of PAN, GST Number Certificate (for all states wherever registered alongwith registered addresses), Trade License or equivalent and ISO certificate.	
14	Complete signed copy of EOI as a token of acceptance of all the terms & conditions.	

Note: Bids to be submitted by numbering each page of the bid document. Page numbers are to be mentioned in the above mentioned table.

EOI NOTICE NO. PEC/HQ/EOI/LED/2017-2018 Dated 12/09/2017

SUPPLIER EMPENELMENT FORM

S.No	Desired Information	Details by Applicants
1	Name of Products and services/Product:	Supply Capacity (Qty/Month): A separate list may be added justifying the details.
2	Company Name:	
	Nature of Constitution of firm: Public/Private/ LLP.	
	Names of Contact person with contact details	
	Registered Address for communication:	
	Date of Establishment of Firm	
	Telephone/Fax/Email:	
3	Mention certificate of Incorporation and other company documents/ Credentials. Attached	Yes/No
4	Whether you are a Manufacturer/Trader/Supplier Mention your Manufacturing Capacity/Supply Capacity (In Rs/year)	

5	Please provide the list of Products and services supplied by you with value in (Rs Cr) for last 5 financial years on a separate sheet. Attached	Yes/No						
		Products	2016-17		2015-16		2014-15	
6.	Do you have experience in supplying Products mentioned at Clause 1 of this EOI, whichever applicable, to any Govt Agency/PSU in India ? If yes please provide details. Leave blank if not applicable		Qty	Value (Rs. Cr)	Qty	Value (Rs. Cr)	Qty	Value (Rs. Cr)
7.	Do you have profit for last three years & positive net worth	Yes/No. Please provide figures/details (Attach Copies of Annual Report) For 2016-17 ,2015-16 & 2014-15						
8	Do you Agree to bear any liability arising out of non-fulfillment of supply order?	Yes/No						
9	Do you agree to indemnify PEC of any claims/liabilities arising out of or in connection with any of the terms and conditions of this EOI & subsequent agreements, if any?	Yes/No						
10	Have you defaulted in supply of Products /Products for which empanelment is solicited? If yes, please specify reasons.	Yes/No						
11	Have you attached undertaking as per Annexure-II of this EOI?	Yes/No						

12	Are you undergoing any litigation with State/Centre/ Government Department/ Statutory bodies/PSU? If yes, Please attach annexure with details.	Yes/No
13	Please furnish details on your registration, Licenses, membership, approvals for storage/ warehousing/transportation Products /International registration for which empanelment is solicited.	Details, if any
14	Credit Rating Report attached	Yes/No
15	Details of Quality certifications Please Specify.	
16	Have you attached copies of PAN, GST Registration.	Yes/No
17	ISO certificate and any other applicable certificate. Attached	Yes/No

18	Any other document/detail	
19	All Terms and conditions are accepted	Yes/No

Certified that the above information is true and we confirm that all information given in the EOI are correct and if at any point of time the information is found to be incorrect our EMPANELMENT will be liable for rejection by PEC.

Dated:

Signature
Name & Designation Mobile Number:
E-mail:

Place:

Seal/Stamp

(ON COMPANY'S LETTER HEAD)

ANNEXURE II

To,

PEC Limited
15, Hansalya,
Barakambha Road,
New Delhi-110 001

SUBJECT: UNDERTAKING

DATE_____

Dear Sir,

- I. We, _____(**Name of the Organization**), hereby confirm and acknowledge that we have not been blacklisted/banned/barred for participation in Tender by Government of India or State Agency or Local Bodies or Autonomous Bodies or by any Government Undertaking in India for supply of {.....Products to be filled by applicant for which empanelment is solicited.....}.
- II. We, _____(**Name of the Organization**), hereby confirm and acknowledge that we have all the statutory required Permission(s)/ License(s)/Registration(s) from Appropriate Authority/Government as per latest Govt. of India policies, if any, for the performances of supply of {.....Products to be filled by applicant for which empanelment is solicited.....}.

Thanking You

Yours
faithfully